

**TECHNICAL PROGRAMS  
DISMISSAL AND SUSPENSION POLICY**

The following procedures will be followed regarding the dismissal or suspension of any student from any of the following programs:

Administrative Information Technology  
Air Conditioning and Refrigeration  
Automotive Body Technology  
Automotive Technology  
Child Development  
Computer Information Systems  
Cosmetology  
Criminal Justice  
Diesel Technology  
Homeland Security  
Management Program  
Radiologic Technology  
Registered Nursing  
Teacher Aide  
Vocational Nursing  
Welding Technology  
Wildlife Management

The procedures are:

- a. A written request, from the instructor or division chairperson initiating the action, must be submitted to the Dean of Instructional Services.
- b. The reason for the request must be listed. Excessive absenteeism and unethical behavior are to be considered reasons for immediate dismissal. Failure to achieve and maintain the scholastic probation policy each semester will also be considered a reason for immediate dismissal.
- c. The student should be informed that procedures are pending and advised of the available options.
  - i. Students can voluntarily accept the recommendations of the instructor and division chairperson, **or**;
  - ii. Students can request a decision from the appropriate dean which they can accept, **or**;
  - iii. The decision of the dean can be appealed to the Disciplinary Committee or the Admissions Committee (scholastic). The recommendations of the committee can be accepted, **or**;
  - iv. The committee's decision can be appealed to the President of the college. The President's decision can be accepted, **or**;
- v. The final decision can be requested from the Southwest Texas Junior College Board of Trustees.