

Policy Responses to Committee Recommendations  
College Year 2006-2207  
Update September 3, 2007

I. AtD Assessment and Placement Committee

1. ACCUPLACER recommendations – **Passed by Curriculum Committee**

- a. For English Developmental, create a parallel ESL program.

Response: ESL program is being included in the new Title V grant application.

**Update: ESL program was included in the submitted Title V grant application.**

- b. For Reading Developmental, keep ACCUPLACER and current scores.

Response: Agreed.

**Update: For Fall 2007, ACCUPLACER reading scores unchanged.**

- c. For Math, keep ACCUPLACER. Implement various testing strategies.

Response: College will use ACCUPLACER “Elementary Algebra” test with revised placement scores. See Attachment “C”. Agreed that all developmental math and college algebra will use common final exams.

**Update: For Fall 2007, ACCUPLACER test and placement changes made. Memo to Jim Swink and Paul Kimble sent in support of common final testing in developmental and college algebra sections. (See attached.)**

2. Review of pre and co-requisites. – **Passed by Curriculum Committee**

Response: A survey and review of pre/co-requisites was completed in Spring 2007. Changes are reflected in master syllabi and descriptions for the 2007-2009 catalog. Faculty survey conducted by the Curriculum Committee supports mandatory adherence to pre/co-requisites. Agreed that only instructor, division chair/associate dean, and DOIS overrides to college level course pre/co-requisites will be allowed and tracked in Colleague.

**Update: New override form in use addressing pre/co-requisites. (See attached.) Compliance in advisement only for Fall 2007 registration. Colleague course registration block scheduled for Spring 2008 registration.**

3. Placement policy for developmental. – **Passed by Curriculum Committee**

”Students should be placed in appropriate level of remediation according to their

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ACER/THEA scores. Students will be required to remediate in all areas of remediation until the TSI requirements are met.”

Response: Phone and online registration will be limited to TSI complete students. Advisors and counselors will be permitted to use judgment in overriding TSI placement; however, overrides will be tracked in Colleague. Placements and successes will be monitored 2007-2008 and compared to 2006-2007 data. See attachment “A”. Requiring all-area remediation is not practical and will not be implemented. As an alternative, the Developmental Committee will be charged in Fall 2007 to develop an accelerated, multi-area developmental offering for implementation in Summer 2008.

**Update: Fall 2007 telephone and online registrations were limited to TSI complete students. Charge memo sent to Developmental Committee chair. (See attached.)**

4. Implement a computer program that guarantees TSI placements and pre/co-requisites are followed. – **Passed by Curriculum Committee**

Response: Phone and online registration will be limited to TSI complete students. Colleague systems will be reviewed to assure compliance. Overrides will be tracked in Colleague.

**Update: Colleague course registration block for pre/co-requisite overrides schedule for implementation with Spring 2008 registration.**

5. Alignment between gateway and developmental course. – **Passed by Curriculum Committee**

Response: Faculty met in all three developmental areas and master syllabi of all relevant courses (developmental and gateway) have been reviewed and revised to assure alignment.

**Update: None**

## II. AtD Policies, Procedures, and Practices Committee

1. Attendance Policy discrepancies. – **Passed by Curriculum Committee**

Response: The PPP Committee correctly points out the discrepancy between the attendance policy in the Student Handbook and the Developmental Plan. Actually, discrepancies exist also with the Faculty Handbook and College Catalog. See attachment “B” for examples of the versions of the attendance policy. To address this, charge the Curriculum Committee with creating an ad hoc sub-committee to recommend a single attendance policy to be implemented in the

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2008-2009 college year. To comply with state law (12<sup>th</sup> day requirement) and support the college's At-Risk Management System, the Curriculum Committee will also be charged to develop a better way to monitor and report class attendance during the first weeks of the semester.

**Update: Charge memo sent to the Curriculum Committee chair. (See attached.)**

2. Stop offering Math 0103. – **Not Passed by Curriculum Committee**

Response: Agree with CC. Compliance with state law forces us to continue offering the one-hour developmental courses in service area locations and situations where the lecture-based classes are impractical. The Developmental Committee will be charged in 2007-2008 with reviewing the one-hour courses and recommending improvements. (E.g., Closer student supervision by faculty and use of online instruction.)

**Update: Charge memo sent to Development Committee chair. (See attached.)**

3. Computer registration and placement. – **Passed by Curriculum Committee**

Response: Phone and online registration will be limited to TSI complete students.

**Update: Implemented for Fall 2007 registration.**

4. Training of faculty regarding placement. – **Passed by Curriculum Committee**

Response: Agreed. During fall convocations and at other times as needed, placement training will be provided for faculty and staff advisors/counselors.

**Update: TSI training of faculty occurred at Fall 2007 convocation. Counselor/advisor training is pending.**

5. Adoption of revised Math ACCUPLACER scores. – **Passed by Curriculum Committee**

Response: Apparently, the ACCUPLACER math test was changed at some point without adjustment of placement scores. The scores recommended by the PPP Committee will be adopted beginning Fall 2007. See attachment "C". The word "recommended" used with reference to the old math placement scores will be eliminated.

**Update: Placement scores implemented Fall 2007. (See attached.)**

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III. Online Committee

1. Online courses shall be delivered Only through WebCT and the College Portal. – **Passed by Curriculum Committee**

Response: Agreed. See attachment “D”.

**Update: None**

2. The College will make every effort to match student needs and abilities with online course requirements using evaluative and screening measures. – **Passed by Curriculum Committee**

Response: Agreed. Charge the Online Committee to select an assessment that can be used to determine a student’s suitability for online instruction. Only if the student is assessed as “online ready” will he/she be allowed to register for an online course.

**Update: Charge memo sent to Online Committee chair. (See attached.)**

IV. Developmental Education Committee

1. Students who have two or more TSI deficiencies must complete a College Success Skill course during the first semester of enrollment. - **Passed by the Curriculum Committee.**

Response: Agreed.

**Update: None**

2. The existing course EDUC 1300 is to be used as the College Success Skills course. – **Not passed by the Curriculum Committee.**

Response: Charge the Developmental Education Committee to:

- a. Review and revise as needed the outcomes of ORIE 0100 and submit changes to the Curriculum Committee.
- b. Develop description and list of outcomes for the new College Success Skills course.
- c. Develop a new developmental course that contains both the ORIE 0100 outcomes and the College Success Skills outcomes above. Submit as a new course to the Curriculum Committee

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Note: Attachment "E" provides insight into the large number of students who will need the new course each fall and the logistical problem in offering enough sections to accommodate them.

**Update: Because of the complex nature of this task, a new ad hoc committee should be formed with three members from the Developmental Education Committee and three members from the Curriculum Committee. I will appoint co-chairs of the College Success Skills Committee after receiving nominations from the respective committee chairs. The charge memo is ready to send. (See attached.)**